

Ryburgh Parish Council Receipts List

1 April 2025 – 31 March 2026

Payment Method	Date Cashed	Supplier	Minutes	Description	Amount
Transfer	30/4/2025	NNDC	Precept	Precept payment for first half of year	9,525.00
Transfer	1/5/25	Sennowe Estate		Grant Donation – VE/VJ Day	40.00
Transfer	1/5/25	Sennowe Estate		Grant Donation – VE/VJ Day	100.00
Transfer	1/8/25	National Lottery		Grant -Youth Club	2,050.00
Transfer	30/9/25	NNDC	Precept	Precept payment for second half of year	9,525.00
Transfer	16/10/25	Anglia Maltings		Youth Club and Path Grant	2,000.00
Rejected	17/10/25	NorfolkALC		Rejected Payment Refunded	42.00
Rejected	17/10/25	NorfolkALC		Rejected Payment Refunded	84.00
Cheque	14/11/25	Hayes & Storr		Refund for land registration	15.00
TOTAL					23,381.00

Ryburgh Parish Council Payments List

1 April 2025 – 31 March 2026

Payment Method	Date	Supplier	Minutes	Description	Amount
Transfer	4/4/25	RPC	Contract	Staffing Costs	803.66
Transfer	4/4/25	Memorial Hall	M3/4/25-#11.1	Hire for Meeting Room	45.00
Fee	30/4/25	Unity Trust	Contract	Bank Charges	6.00
Transfer	7/5/25	HMRC	Contract	National Insurance	22.95
Transfer	7/5/25	RPC	Contract	Staffing Costs	623.10
Transfer	7/5/25	RPCC	M3/4/25-#8.5	Cemetery Grass Cutting Grant	1,400.00
Transfer	7/5/25	Memorial Hall	M3/4/25-#8.4	Grass Cutting Grant	2,600.00
Fee	31/5/25	Unity Trust	Contract	Bank Charges	6.00
Transfer	16/6/25	Plattin	M21/5/25-#22.2	War Memorial Cleaning	70.00
Transfer	16/6/25	Memorial Hall	M21/5/25-#22.1/2	Memorial Hall Hire May 2025	60.00
Transfer	16/6/25	RPC	Contract	Staffing Costs	583.82
Transfer	16/6/25	Olliver Corry	M21/5/25-#17.4/22.2	Grass Cutting 2024	160.00
Transfer	16/6/25	Clear Insurance	M21/5/25-#20/22.2	Council Insurance for 25/26	470.24
DD	27/6/25	ICO	Statutory	Registration – statutory requirement	47.00
Transfer	27/6/25	Repayment	M18/6/25-#20.4	Stationery	21.99
Transfer	27/6/25	Repayment	M18/6/25-#20.4	Stationery	6.96
Transfer	27/6/25	Country Style	M18/6/25-#20.4	Recycling	21.00
Transfer	27/6/25	Memorial Hall	M18/6/25-#19.1	Hall hire	18.00
Transfer	27/6/25	VE Day	M18/6/25-#16	Repayment for printing	19.54

Transfer	27/6/25	VE Day	M18/6/25-#16	Repayment for printing	7.18
Transfer	27/6/25	Robin Goreham	M18/6/25-#20.4	Internal Audit	65.00
Fee	30/6/25	Unity Trust	Contract	Bank Charges	6.00
Transfer	23/7/25	Memorial Hall	M18/6/25-#16	Grant payment redistribution	140.00
Transfer	23/7/25	HMRC	Contract	National Insurance	17.06
Transfer	23/7/25	RPC	Contract	Staffing Costs	904.76
Fee	30/7/25	Unity Trust	Contract	Bank Charges	6.00
Fee	31/8/25	Unity Trust	Contract	Bank Charges	6.00
DD	12/9/25	NPower	Contract	Electricity for Lighting	868.09
DD	25/9/25	NPower	Contract	Electricity for Lighting	142.55
Transfer	29/9/25	Carl Klein	M18/6/25-#12	CK/0099/25	50.00
Transfer	29/9/25	Carl Klein	M17/9/25-#11	CK/0105/25	50.00
Fee	30/9/25	Unity Trust	Contract	Bank Charges	6.00
Transfer	17/10/25	TT Jones	Old	INV 13496 Historic Bill – Inspection 2024-25	64.79
Transfer	17/10/25	NorfolkALC	Old	Training	42.00
Transfer	17/10/25	NorfolkALC			84.00
Transfer	17/10/25	RPC	Contract	Staffing Costs	1895.54
Transfer	17/10/25	TT Jones		Inspection 2025-26, INV-036	264.00
Transfer	17/10/25	TT Jones	Old	INV 13595 Historic Bill – Inspection 2024-25	64.79
Transfer	17/10/25	TT Jones	Old	INV 13406 Historic Bill – Inspection 2024-25	64.79
Transfer	17/10/25	HMRC	Contract	National Insurance/Tax	279.00
Transfer	17/10/25	NNDC		Dog Bins	741.00
DD	24/10/25	NPOWER	Contract	Electricity for Lighting	163.52
Fee	31/10/25	Unity Trust	Contract	Bank Charges	6.00

Transfer	17/11/25	RPC	Contract	Staffing Costs	662.28
Transfer	17/11/25	HMRC	Contract	Staffing Cost	28.08
Transfer	17/11/25	Memorial Hall	M	6 x Meetings – Hall Hire	108.00
DD	24/11/25	NPOWER	Contract	Electricity for Lighting	196.04
Fee	30/11/25	Unity Trust	Contract	Bank Charges	6.00
DD	19/12/25	NPOWER	Contract	Electricity for Lighting	213.42
Fee	31/12/25	Unity Trust	Contract	Bank Charges	6.00
DD	22/01/26	NPOWER	Contract	Electricity for Lighting	233.13
Transfer	26/01/26	RPC	Contract	Staffing Costs	767.90
Transfer	26/01/26	RPC	Contract	Staffing Costs	611.42
Repayment	26/01/26	Repayment	M	Photo License – Fuel Allotment Info	12.00
Transfer	26/01/26	Memorial Hall	Project: Youth Club	Youth Club Hire	48.00
Fee	31/01/26	Unity Trust	Contract	Bank Charges	6.00
Transfer	13/2/26	Sunbelt Rentals	M11/2/26#6.2	Traffic Survey for Trod Path	222.00
Transfer	19/2/26	RPC	Contract	Staffing Costs	519.47
Transfer	19/2/26	HMRC	Contract	National Insurance/Tax	75.83
DD	25/02/26	NPOWER	Contract	Electricity for Lighting	227.13
Fee	28/02/26	Unity Trust	Contract	Bank Charges	6.00
Transfer	18/3/26	Carl Klein	Contract M	Grass Cutting	50.00
Transfer	18/3/26	RPC	Contract	Staffing Costs	748.83
DD	23/3/26	NPOWER	Contract	Electricity for Lighting	184.71
Fee	31/3/26	Unity Trust	Contract	Bank Charges	7.00
				TOTAL	17,862.57

Ryburgh Parish Council

Bank Reconciliation Statement as of 31st March 2026

Bank Accounts:

<i>Account Name</i>	<i>Balance (£)</i>
Main Account	15,291,80
Total Bank Balances:	15,291,80

Cash Book Balances:

1: Opening Balance (1st April 2025)	9773.37
2: Add - Total Receipts	23,381.00
3: Less - Total Payments	(-17,862.57)
4: Closing Balance (11 th March 2026) $([1]+[2]-[3]=[4])$	15,291.80

Reconciliation:

5: Bank Statement Balance	15,291,80
6: Less - Unpresented Cheques	0.00
7: Add - Outstanding Lodgements (Deposits)	0.00
8: Reconciled Bank Balance $([5]-[6]+[7]=[8])$	15,291.80
9: Cash Book Balance $(=[4] \text{ above})$	15,291.80
Difference (8 & 9 should be the same) Too much in bank	0.0

Notes:

The reconciliation balances. There is **no difference** between the Bank Statement Balance, Reconciled Bank Balance, and Cash Book Balance.

Prepared by:

<i>Name</i>	<i>Position</i>	<i>Signature</i>	<i>Date</i>
Phil Chapman	Clerk/RFO		31 st March. 2026

Reviewed and Approved by:

<i>Name</i>	<i>Position</i>	<i>Signature</i>	<i>Date</i>
	Councillor for Reconciliation		
	Chair of the Meeting		

Ryburgh Parish Council Budget v Actual

1 April 2025 – 31 March 2026

Ref	Category	2025/26 Budget (£)	2025/26 Actual (£)	Variance (£)	Position
G1	Staffing	7788.20	8543.70	755.50	Over
G2	Training & Memberships & Subscriptions	1085.00	173.00	(912.00)	Under
G3	Meetings & Administration	476.00	344.95	(131.05)	Under
G4	Waste Management	725.00	762.00	37.00	Over
G5	Street Lighting	2250.00	2686.96	436.96	Over
G6	Maintenance	2680.00	380.00	(2,300)	Under
G7	Community Projects, Grants & Events	310.00	4166.72	3856.72	Over
G8	Insurance & Audit	500.98	535.24	34.26	Over
G9	Capital & Asset Replacement	130.00	0.00	(130.00)	Under
G10	Other	30.00	0.00	(30.00)	Under
P1	Youth Club	0.00	48.00	48.00	Over
P2	Trod Path	0.00	222.00	222.00	Over
	TOTAL	15,975.18	17,862.57	1887.39	Over

Overall expenditure was £17,862.57 against a budget of £15,975.18, an adverse variance of £1,887.39. However following reclassification, G6 is substantially under budget and G7 substantially over budget because the two very generous one-off grant payments were properly treated as grants/events rather than maintenance; taken together, this reclassification and those grant payments alone left the budget £1,176.72 over. P1 Youth Club (£48.00) and P2 Trod Path (£222.00) further affect the headline position by £270.00, but those were not part of the original operating budget and were separate project items rather than overspends. Staffing was £755.50 over budget, which 10% above budget, reflecting increased workload during the year. The street lighting overspend should also be read with caution because the September NPower payments included charges relating to the previous financial year, and TT Jones payments reclassification.