

RYBURGH

Parish Council

AGENDA

17th September 2025

I hereby give notice of a meeting of the **Ryburgh Parish Council** and summons all member to attend. The meeting will be held on **Wednesday 17th September 2025** at 7pm at the Memorial Hall, Great Ryburgh.

P. Chapman

Phil.Chapman (Parish Clerk)

Tuesday 9th September 2025

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council kindly request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. Public Participation.

To hear from members of the public. Limited to a maximum of **ten** minutes total and **two** minutes per speaker.

2. To receive Councillors Reports.

2.1. Norfolk County Councillor (NCC). S.Aquerone.

2.2. North Norfolk District Council (NNDC). M.Hankins.

PRELIMINARY BUSINESS

3. To note apologies for absence.

4. To receive declarations of interest for items on the agenda and to consider any requests for dispensations.

5. To consider and approve the minutes of the meeting held on Wednesday 18th June 2025.

6. To consider matters arising from previous minutes.

7. To consider candidates for co-opting onto the council.

GOVERNANCE

8. Meeting Dates.

To consider setting a schedule of meeting dates for the year and to agree any costs or payment schedule.

9. Audit and AGAR.

Update on finalising year end.

PROJECTS

10. Youth Club.

To receive an update and agree any actions or expenditure.

11. Grass Cutting.

To receive an update and agree any actions or expenditure.

12. Trod Path/Bridge Road Path Safety Improvements.

To receive an update and agree any actions.

13. Parish Partnership Scheme 2026/27

To discuss and agree any actions regarding 26/27 PPS.

14. Neighbourhood Plan.

To consider actions relating to current neighbourhood plan.

15. Little Ryburgh Phone Kiosk.

To receive an update and agree any actions.

OTHER BUSINESS

16. Highways.

To consider maintenance: potholes, hedges, verge cutting, signs, and similar.

17. Parking.

Consider reports re-parking on the narrow roads in the village and consider any actions.

18. Fly Tipping.

To consider complaints of fly tipping within the village and agree any actions.

19. VJ Day.

To receive a close down report for VJ Day.

20. Remembrance Service.

To consider and agree actions and costs regarding this years remembrance service.

21. Fuel Allotment

To consider and agree actions regarding the fuel allotment.

22. Clerks Report.

Report on any items not on agenda.

23. Planning.

To consider any planning applications received.

FINANCE

24. Memorial Hall Hire.

24.1. To consider and approve charge for Memorial Hall rental on 17/9/25.

25. Finance.

25.1. Finance Controls: To receive the bank reconciliation and report from the Internal Scrutiny Member.

25.2. To note payments made since last meeting.

25.3. To note the following regular pre-approved payments.

25.3.1. N Power – Update on billing.

25.3.2. Note the Clerks wages.

25.4. To consider and approve any payment request received since preparation of the agenda.

26. To note any correspondence received.

27. To note possible/actual items for the next agenda.

- Council Style

28. Next Meetings

To consider and confirm the date of the next meeting if not agreed at item 8 above.