

**The Minutes of Gt Ryburgh Parish Council Meeting held on 13 March 2024 at
7.00pm at Memorial Hall Annex, Gt Ryburgh**

Present: Cllr G McCarthy Cllr C Weston Cllr H Palmer
 Cllr M Lawrence Cllr C Buxton Cllr L Merchant
 Cllr R Kelly

Also in Attendance: Sarah Bristow (Locum Clerk) and eight members of the public.

The Acting Clerk advised that due to not understanding the coding system used by NNDC regarding planning the application on the agenda will not be discussed as it is a pre-application. The Acting Clerk advised that KLWNBC do not list pre-applications on their public portal. Sorry for any confusion.

- 1 To consider acceptance of apologies for absence.**
None Received.
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

None Received.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.) These items were not on the agenda, but Council gave permission to the public to address the council.**

Council Paperwork

A Parishioner asked why approving the minutes were not on the agenda. This was an omission on the Acting Clerk and would be added to the next agenda. The Parishioner also asked about the Council paperwork that he was holding. The Parishioner agreed to liaise with Cllr Weston and Cllr Weston would keep until new Clerk is in post.

Playing Field Grant

A Parishioner asked if this could be paid. The Council still do not have access to their bank account. As soon as they do, and they have the money which they expect to be present then this would be paid. The Acting Clerk advised that it might be that we ask the District Council to hold on to the precept and pay invoices until the current council has access.

Ryburgh Wildlife Group

A Parishioner advised that he had emailed the council on behalf of the group but had not had a reply. The Acting Clerk advised that currently there is no access to these emails. The Acting Clerk to give her details to the Parishioner. Biodiversity will be placed on the next agenda as the group wish to get involved with the Council on this topic.

Planning Application re Blue Boar

A Parishioner was concerned regarding a loss of an amenity to the village. The

Parishioners present all felt that registering the pub as a community asset would help in keeping the public house for the village. The Acting Clerk agreed to investigate further.

4. To Receive Councillor Reports

4.1 County Councillor – Cllr Aquarone.

No report or apologies received.

4.2 District Councillor – Cllr Hankins

Cllr Hankins had sent his apologies and a report. The Acting Clerk read out the report which is attached to the minutes.

5. Finance:

5.1 Banking Arrangements

The Acting Clerk advised that the application had failed due to the current signatories not signing the mandate. It is hoped that this can be completed this week and an old Clerk on the mandate would upload to the bank.

5.2 Monthly Accounts for Payment.

These cannot be made due to not having access to the bank account.

5.3 Grasscutting Contract.

This needs to be addressed. The previous contractor has taken on more projects and may not be able to undertake the work for the Parish Council. **It was resolved for the Acting Clerk to obtain the details and check if the contractor is willing to continue.**

6. Highways

6.1 Road Sweeping

Cllr Buxton advised that the Road Sweeping had taken place very shortly after asking after the last meeting. It was also achieved to a good standard. There is a still problems at Little Ryburgh and with the water now subsiding it has left behind silt which is making the road dangerous to travel on. **It was resolved for the Acting Clerk to report to the Highway Engineer.**

It was also noted that there was a water leak at the top of Barrow Hill in Little Ryburgh. **It was resolved for the Acting Clerk to report.**

6.2 HGV Road Traffic Ryburgh C335 Order 2023.

Cllr Buxton advised that noticed dated the end of November had been put in place regarding this order, which basically means that no lorries over 7.5 tonnes can use the main road apart from any vehicle connected with the maltings. Cllr Buxton advised that there were not many lorries that use the roads apart from the maltings so will make no difference. It would be better to have a one-way system in place and when multiply lorries try to enter/exit the maltings at the same time everything is then at a standstill. Especially if the bus is involved. There is a need for public consultation and what is the reason behind and why dated November. **It was resolved for the Acting**

Clerk to speak with the Highway Engineer or someone at NCC who was able to answer the questions.

7. Village Matters

7.1 Flooding

There is still flooding outside the Brambles on Highfield Lane. The culvert is getting blocked up because the housing association have not cleaned the ditch. **It was resolved for the Acting Clerk to report to the Highway Engineer and for Cllr Buxton to find out what housing association is involved.**

The ditch that runs beside the Railway line on Mill Road needs to be cleared. This is down to the landowner. **It was resolved for the Acting Clerk to report to the Highway Engineer.**

- 7.2 Crisp Malting – Invitation for a rep to attend a meeting and give an update.**
There is a need to know what is happening and what future plans are for the Maltings after the recent development has been shelved. **It was resolved for the Acting Clerk to write to the Maltings and ask if someone can come and advise at a Parish Council meeting soon.**

8. Planning Applications and Determinations:

Applications

No applications received.

Determinations:

LA//23/2418 Application for Works including new roof within original main rafters and purlins, new joists and flooring, new plumbing, electrics, plastering, staircase, and internal stud walls at 21 Fakenham Road Great Ryburgh **Granted**

9. Governance:

9.1 Parish Councillor Emails

The Acting Clerk advised that Norfolk ALC were hoping for some grant money from the Government so that domain names could be provided to small councils.

9.2 Councillor Training – update

Six out of the seven Councillors attended training. The Acting Clerk advised about Chairs training and a free biodiversity training which is due to take place on the 24 April. **It was resolved for the Acting Clerk to email the details of the biodiversity course.**

10. Annual Parish Meeting

It was resolved to hold both Annual Parish Meeting to and Annual Parish Council Meeting on the same day as 22 May 2024 starting with the Annual Parish Meeting at 6.00pm. The Acting Clerk to send out details to organisations within the village.

11. Annual Parish Council Meeting

It was resolved to have this meeting on the 22 May 2024 at 7.00pm. The idea of having a flyer go to all households was discussed.

- 12 Correspondence: (see associated papers)** To review and consider any action necessary

The Council currently do not have access to their emails, it is hoped that when the paperwork etc is given to Cllr Weston access will be back.

- 13. Items For Next Agenda**

It was resolved for the following to be added to the next agenda.

Biodiversity Policy/Action Plan

Grant Award Policy

Playing Field Grant

Dog Bins

Community Value

Trustees

- 14. Date and Place of next meeting Parish Council Meeting**

It was resolved for the next meeting to be Thursday 25 April 2024.

It was resolved to pass the following resolution: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 15. Personnel Issues**

It was resolved to offer the candidates interviews, Cllr Weston, Cllr Buxton to undertake the interviews and for Cllr McCarthy to host. Cllr Weston to see if the room at the church is available and the Acting Clerk to speak with candidates.

With no further business the Chair closed the meeting closed at 20:30pm

ACTION POINTS

Cllr Buxton

- Find out the Housing Association re Flooding and get to the Acting Clerk
- Speak with the Church re interview room.

Acting Clerk

- Find out about Community Assets
- Email round biodiversity training.
- Invite Village Groups to A.P.M.
- Check if contractor still willing to continue with village maintenance.
- Report leak to Anglian Water
- Speak with Highway Engineer re Flooding
- Write to the Maltings to invite them to attend a meeting to update the council.
- Speak with Candidates
- Notice re A.P.M.
- Put items on the next agenda.

Please accept my apologies for the Parish Council meeting , unfortunately it clashes with a Serco briefing on the revised refuse collection briefing due to commence in April.

Refuse Collection

A revised program for the district is due to commence in April , I understand an information pack will be available for all wards in the district at the briefing scheduled for Wednesday 13th March , once I learn more I will be in touch.

Police Priority Setting Meeting ,

The date has been changed to Wednesday 8th of May ; a separate notice has been issued.

Fulmodestan.

The travails with the Poplars Chicken Farm continue , with residents reporting a noise problem , the success or otherwise of the fly infestation clean up program will not be evident until the temperature improves, a meeting is scheduled between NNDC environmental officers and Banham Poultry and the parish council liaison committee is scheduled for 27th March.

Planning .

Planning Application to convert the Blue Boar public house into residential accommodation has been received , will this be discussed at the PC meeting?

Septic Tank Replacement

A separate email proposal has been circulated on behalf of Harrison Civils offering a possible free tank replacement and potential survey has been sent , interesting parties should contact the company .

Interesting article in the Hindolveston Parish Council minutes of 15th Feb,

Harrison Civils are running a new scheme to help clean up the rivers Bure, Wensum and Yare, they are offering a scheme to replace any suitable septic tank in the parish absolutely free ? , villages will get around 10-15k worth of work for free.

Funded by selling the credits gained from this to developers and anyone else requiring Nutrient Credits for planning requirements.

Reuben Harrison and their ecologist happy to visit to determine what needs to be done.

Regards,

Cllr Mike Hankins